TEMPORARY ACCESS PERMIT APPLICATION & FLAGMAN REQUIREMENT
Questions and Answers

How Does an Entity apply for a Temporary Access Permit (TAP)?

Any entity can apply for a TAP. To apply for and obtain a TAP, contact:

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What Information is required for a TAP?

This will vary depending on the proposed work. NJ TRANSIT always requires a map of the work location, description of
the work, and in some cases engineering plans. An application fee, general liability insurance, and in some cases railroad
liability insurance are required. All applicants must complete NJ TRANSIT safety training.

What are the costs of obtaining a TAP?

There is a user fee of $1,500. Depending on the project, other costs could include flagmen, inspector, signalman,
communication men, and track men.

How long is a TAP active?

TAPs remain active for one year.

What work requires the use of flagmen?

Any time anyone is on NJ TRANSIT property, flagmen must be present. There are rare exceptions.

How do permit holders obtain flagmen?

Once a TAP is executed, the permit holder is provided with specific instructions on both ordering and canceling flagmen.

What is the timeline for obtaining flagmen?

Flagmen are provided based on availability. If flagmen are not available for any reason, NJ TRANSIT is not liable for any
costs incurred by the permit holder for not being able to work. Work cannot proceed without flagmen if they are required.

What is the cost for flagmen?

The hourly rate is $93.20. All additional charges are based on this rate. If flagmen are ordered and work is cancelled
without a minimum of 24 hours notice, the permit holder is responsible for all scheduled charges.

How long are flagmen required to be on location?

Regardless of the total time the project takes daily, flagmen are paid a minimum of 8 hours per day, plus travel time.